



COLLEGE OF MEDICINE

VACANCIES

The College of Medicine, a constituent College of the University of Malawi, has academic staff vacancies in the departments under the School of Public Health and Family Medicine; and the faculty of Medicine. Applications are invited from suitably qualified candidates to fill the positions indicated below:

SCHOOL OF PUBLIC HEALTH AND FAMILY MEDICINE

1. DEPARTMENT OF PUBLIC HEALTH

POSITION: Lecturer/Senior Lecturer/Professor in Public Health (Two years contract) - renewable

Nature of Job

- To give lectures, tutorials, field-based teaching and supervision to undergraduate medical students and postgraduate trainees in Public Health.
- To conduct research within a chosen field in keeping with the aims and objectives of the department.
- To serve in all University Committees to which a candidate may be appointed.

Qualifications and Experience

- Master of Public Health or MSc with Public Health emphasis, PhD or any higher related Degree will be an added advantage.
- Experience in lecturing or teaching is an added advantage.
- Publications in peer-reviewed journals (essential only for Senior Lecturer).
- Females are encouraged to apply.

POSITION: Lecturer/Senior Lecturer/Professor in Biostatistics (Two years contract) - renewable

Nature of Job

- To give lectures, tutorials, field-based teaching and supervision to undergraduate medical students and postgraduate trainees in Biostatistics.
- To conduct research within in a chosen field in keeping with the aims and objectives of the department.
- To serve in all University Committees to which a candidate may be appointed.

Qualifications and Experiences

- Master of Biostatistics or MSc with Biostatistics emphasis, PhD or any higher relevant degree will be an added advantage.
- Experience in Lecturing or teaching is an added advantage.
- Publications in peer-reviewed journals (essentials only for Senior Lecturer)
- Females are encouraged to apply.

POSITION: Tutor (Lecturer/Senior Lecturer/ Professor) for Master of Public Health Programme – (Two years contract) - renewable

Nature of Job

- Reviewing and improving the course design annually, with a major review every three years, to be presented to UNIMA Senate Committees.
- Maintain an up-to-date version of the Senate approved regulations and Course and ensure that University or College requirements are complied with.
- Review each module with the Module Convener to seek ways of improving its quality and presenting advice to the Postgraduate and Research Committee (PRC) of the School of Public Health and Family Medicine; obtain a revised programme for each module from the Convener which contains changes in the light of student assessment and recommendations from the PRC.
- Evaluate all teaching modules and arrange presentations by Module Conveners at the PRC and prepare annual quality assurance report.
- Monitoring the quality of case studies and dissertations.
- Arrange the collection and assessment of teaching material on the LAN and office as appropriate.

- Monitor student progress and provide PRC with 3 monthly reports. Ensure that students submit assignments and dissertations in a timely manner and according to the regulations stipulated in the MPH Course Handbook.
- Ensuring the timely completion of studies by students.
- Oversee student selection of dissertations with streamlined process of 2 page review and approval (first through PRC and then COMREC).
- Supervising the review of two-page proposals and final submissions for marking and making recommendations about the final outcome of the assessment process of the dissertations for presentation to PRC and onward committees.
- Choosing appropriate supervisors (academic, service and dissertation) and examiners for consideration by the PRC.
- Providing advice on any academic aspect of the course to the PRC and the College of Medicine Dean of School of Public Health and Family Medicine, Postgraduate Committee (PGC) and the College Board of Examiners through the HOD.
- Designing and coordinating the annual MPH conference in liaison with the office of the Registrar and asking external speakers when appropriate. Also provide Proceedings Reports within one week.
- Ensuring all lecturers who are not UNIMA Faculty members are approved by the appropriate committees.
- Maintain a system of assessing the timelines of marking of modules, case studies, practical assignments and dissertations.
- Welcoming the external examiner and revising the course in line with recommendations of the external examiner, and presenting the external examiner reports and action proposed to the PRC and the College of Medicine PCG.

MPH COURSE ADMINISTRATION

- The Postgraduate Tutor is expected to support and work with the MPH Coordinator in the academic administration of the course and attend the MPH management committee meetings.
- The Postgraduate Tutor is expected to advise the Head of Department, Dean of the School and the PRC on academic matters concerning the running of the course.
- The Postgraduate Tutor will be responsible for monitoring the quality and ensuring timely implementation of all Postgraduate programs in the department

REPORTING STRUCTURE

The MPH Tutor is responsible to the HOD (1st Line Manager) and Dean of School (2nd Line Manager) for all academic responsibilities and duties.

Person specifications, Qualifications and Experience

- Applicants must be Faculty Members of College of Medicine.
- Master of Public Health or MSc with Public Health emphasis. PhD or any higher relevant degree will be an added advantage.
- Experience in Lecturing or teaching is an added advantage.
- Publications in peer-reviewed journals.
- Females are encouraged to apply.

2. DEPARTMENT OF HEALTH SYSTEMS AND POLICY

INTRODUCTION:

The department has an active training and research programme and requires a Lecturer/ Senior Lecturer, to contribute to this work in the fields of Bioethics and Research Ethics.

The candidate must be experienced in teaching, research and service provision in the person's specialist; and will take responsibility for major activities of the department including the academic support of junior members of staff.

POSITION: Lecturer/Senior Lecturer/Professor in Bioethics (Two years Contract) - renewable

Nature of Job

- To teach Bioethics both at undergraduate and postgraduate levels.
- To do research in Bioethics, consultancies and develop new programs especially Bioethics related programs.
- To help in coordinating the Centre of Bioethics (CEBESA).

Teaching responsibilities

- To be responsible for running the Undergraduate and Postgraduate programs in the person's specialist area as agreed with the department

- To give lectures, tutorial, instruction and conduct seminars; discussions and other means of instruction that will be required for full time and part-time students.
- To supervise and guide students (undergraduate and postgraduate) as well as junior staff members of the department in their research projects.
- To plan prepare, update and review the courses.
- To take part in the College of Medicine exams by preparing exam questions, as well as marking of exam papers.
- To provide in-service training programs in conjunction with the Centre of Bioethics.

Research responsibilities

- To conduct research in Bioethics, consultancies and develop new Bioethics related programs.
- To apply for Grants for conducting research.

Service

- Providing Bedside Ethics clinics in the hospital when required.
- To provide ethical clinics to researchers, clinicians, students and the general public.
- To advise on process and procedures of Institutional Review Board.
- To provide technical assistance to investigators involved in human subjects research.
- The Bioethicist will provide expertise in their area of specialization to MOH or other national organizations as requested and in line with departmental priorities.

Management responsibilities

- To support and assist the Head of Department
- To attend all departmental and faculty meetings as requested
- To serve on the University and College committee if appointed.

Qualifications and Requirements

- Any recognized Master's degree or PhD in Bioethics
- Strong knowledge of GCP and research ethics
- Experience in teaching and research
- Ability to work as an active team member
- Knowledge of publications and social sciences research methods

- Peer-reviewed publications
- Knowledge of process and procedures on Institutional Review Board or Research and Ethics Committees

3. DEPARTMENT OF FAMILY MEDICINE

Departmental Background and job purpose

The Department of Family Medicine is an Academic department housed within the faculty of Public Health and Family Medicine, one of the three faculties at the University Of Malawi College Of Medicine. The Department started with the undergraduate course in Family medicine during MBBS IV in 2011. In January 2015, the first cohort of 3 postgraduate registrars began a 4-year Masters of Medicine in family medicine based at Mangochi District Hospital.

The purpose of the job of lecturer in Family Medicine is to contribute towards the educational efforts and operational excellence of the undergraduate programs at the Mangochi District Hospital.

Position: Lecturer/Senior Lecturer/ Professor in Family Medicine (Two years contract) - Renewable.

JOB LOCATION: College of Medicine (Mangochi Campus)/Mangochi District Hospital

Nature of Job

Teaching:

- The lecturer is expected to contribute to the range of teaching responsibilities. Teaching includes regular didactic lectures in Mangochi as well as during teaching weeks at COM main campus in Blantyre. Lecturers to be delivered in Power-Point or group discussion format on a range of general medical/pediatric/surgical/obstetric & gynecologic topics.
- The lecturer is expected to have responsibility for overseeing the education program delivery of Registrars on assigned rotations including oversight of learning objectives for the Mmed trainee based on a pre-existing and approved curriculum.
- Bedside teaching is an integral part of clinician training. The expectation is to oversee the teaching that occurs at the point of clinical service delivery for both undergraduate and postgraduate trainees. This includes overseeing:

clinical case presentations, teaching physical examination skills, and formulation of clinical assessment and management strategies. The goal is to teach the learners how to think and reason critically, with a family medicine approach (comprehensiveness, continually, etc.)

- Community based teaching is also expected as part of COPC including oversight of health centre visits.

Clinical Service

- Clinical service delivery on the variety of Family Medicine area is expected. Assignments for service delivery will be made in conjunction with Co-Faculty, as well as the local District Hospital leadership.
- Clinical Service to include inpatient rounding and being part of the Consultant Call-Pool.
- Clinical service is one way to demonstrate professionalism for the trainees and it is expected that the Lecturers will conduct themselves in such a manner.

Management

- Expected to contribute to the management of the undergraduate students' portfolio and learning needs, as well as the postgraduate program.
- Contribute to the smooth and efficient operations of the Family education operation including coordinating among short-term Faculty and regular liaison with the local Ministry of Health management structure in Mangochi (i.e. DMHT)
- Act as representative for the Mangochi District training site at COM functions in Blantyre and provide input regarding operational and educational strategy.

Research

- Contribute to the research efforts for the Department.
- Create and maintain a portfolio of research activities with the aim of producing at minimum: one conference presentation or written research article per year.

Leadership

- Contribute in a substantial way to the leadership of the Mangochi District teaching site.

- Maintain and cultivate active working relationships with key staff at the District Hospital, to include but not limited to: DHO, DMO, MO, Matron, and EHO.
- Maintain open lines of communication with all relevant parties (to include trainees, Faculty colleagues, hospital personnel, COM/Blantyre colleagues). Proactively communicate challenges facing the educational program to COM-FM Department in Blantyre; and lead problem-solving efforts to ensure operational integrity continues at high-quality.

Teamwork

- Treat Faculty team members and trainees with respect and professionalism

Qualifications and Requirements

- Medical Degree (MD or MBBS). Completion of postgraduate training in Family Medicine.
- Prior experience working in a District Hospital setting (in Sub-Saharan Africa) is desired.
- Experience with managing teams of people, such as project management, is a plus.
- Previous experience working in the Malawian health system and knowledge of the structure of district health operations in Malawi is desired.
- A candidate with teaching experience is desired, both oral lecture and bedside clinical teaching.
- Prior experience in Family Medicine training at the undergraduate and/or postgraduate level.
- Previous research experience in the Sub-Saharan context is desired.
- Previous leadership experience is a plus.
- Must be proactive, a self-starter, flexible and must have excellent communication skills, both written and oral.

FACULTY OF MEDICINE.

1. DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY

POSITION: Lecturer/ Senior Lecturer/Professor in Obstetrics & Gynaecology (Two years contract) - renewable

Nature of Job

- To give lectures and tutorials to undergraduate and postgraduate students.
- To conduct research within a chosen field.
- To serve on university committees

Qualifications and Experience

- Masters of Medicine (Mmed) in Obstetrics and Gynaecology
- Fellowship in Obstetrics and Gynaecology from a recognized Institution.
- Post fellowship experience will be an added advantage
- Candidates must be registered with the professional body.

1. DEPARTMENT OF PAEDIATRICS AND CHILD HEALTH

POSITION: Lecturer / Senior Lecturer / Professor in Paediatrics and Child Health (Two year contract) - renewable

Nature of Job

- To give lectures, tutorials, bedside clinical teaching and supervision to under graduate medical students and postgraduate trainees.
- To conduct research within a chosen field and in keeping with the aims and objectives of the department.
- To provide clinical care for in patients and outpatient in the Paediatrics Wards of Queen Elizabeth Central Hospital.
- To serve on university committees when appointed.

Qualifications and Experience

- Master of Medicine (MMed) in Paediatrics or a recognized postgraduate specialist qualification in Paediatrics and child health; PhD or any relevant higher degree will be an added advantage.
- Candidates must be registerable or registered with Malawi Medical Council.
- Ability to work in a clinical team.
- Publications in peer – reviewed journals (essential only for Senior lecturer)

2. DEPARTMENT OF INTERNAL MEDICINE

POSITION: Lecturer/Senior lecturer in Internal Medicine (Two years contract) - renewable

Nature of Job

- To give lectures and tutorials to undergraduate and postgraduate students.
- To conduct research
- To serve on university committees if appointed

Qualifications and Experience

- Master of Medicine (Mmed) in Internal Medicine or any recognized specialist qualification in internal Medicine, PhD or any relevant higher degree will be an added advantage.
- Candidates must be registerable or registered with Malawi Medical Council.
- Ability to work in a clinical team.
- Publications in peer – reviewed journals (essential only for Senior lecturer)

3. DEPARTMENT OF SURGERY

POSITION: Lecturer/Senior Lecturer in Surgery (Two years contract) - renewable

Nature of Job

- To give lecturers, tutorials, bedside clinical teaching and supervision to undergraduate medical students and postgraduate trainees in Surgery.
- To conduct research within in a chosen field and in keeping with the aims and objectives of the department.
- To provide clinical care for in-patients and out-patients in the Surgery wards of Queen Elizabeth Central Hospital.

Qualifications and Experience

- Master of Medicine (Mmed) in Surgery or a recognized postgraduate specialist qualification in Surgery, PhD or any relevant higher degree will be an added advantage.
- Registerable or registered with the Malawi Medical Council
- Ability to work in a clinical team
- Publications in peer-reviewed journal (essential only for Senior Lecturer)

Applications with detailed Curriculum Vitae, copies or certificates and names of 3 traceable referees should be sent to:

The Registrar

College of Medicine

P/Bag 360

Blantyre 3

Email: hr@medcol.mw

(Electronic applications that are not signed shall not be considered)

Not later than 25th March 2017

Only shortlisted applicants shall be acknowledged